

THE RURAL MUNICIPALITY OF ROCKWOOD – APPENDIX “A” TO POLICY 2017-03  
APPLICATION / PERMIT FOR CONSTRUCTION OF  
**PRIVATE APPROACHES & INSTALLATION OF CULVERTS INSTALLED BY THE APPLICANT**

Pursuant to the Rural Municipality of Rockwood’s Construction of Private Approaches and Installation of Culverts Installed by the Applicant specifications:

All applications shall be subject to the approval of the Rural Municipality of Rockwood

**PART I** (to be completed by the Landowner and Applicant) (Please Print):

Land Owner Name: \_\_\_\_\_ Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell #: \_\_\_\_\_ Email: \_\_\_\_\_

Roll No.: \_\_\_\_\_ Description of Property: \_\_\_\_\_

Location of Private Approach (Road Numbers): Road \_\_\_\_\_ Between Rd \_\_\_\_\_ & Rd \_\_\_\_\_

Civic Addressing Sign Required:  YES  NO

**APPLICATION FOR TYPE OF APPROACH / WORK (Please check one):**

Urban / Rural Residential Property  Farm Field Crossing  Approach without a culvert

Alteration to existing Approach  Floodgate, Control Structures

Application Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Land Owner Applicant

*\*Note – Please mark the Centre of Culvert Location*

**PART II** (to be completed by the Rural Municipality of Rockwood after Part I has been completed):

APPROVED \_\_\_\_\_  
Date

DENIED \_\_\_\_\_  
Date

DIAMETER OF CULVERT: \_\_\_\_\_ LENGTH OF CULVERT: \_\_\_\_\_

Municipal Comments:

**PERMIT FEE: \$150.00**

**DEPOSIT FEE: \$350.00**

COST OF CULVERT: \$ \_\_\_\_\_

PERMIT / DEPOSIT FEE: \$ 500.00

**PAYMENT AMOUNT: \$ \_\_\_\_\_**

Reviewed by Municipal Employee: \_\_\_\_\_  
(Name & Position)

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**PART III** (to be completed by the Land Owner AND the Applicant after Part II has been completed):

I, \_\_\_\_\_, Land Owner, and I, \_\_\_\_\_, Applicant, agree to install the culvert as per this Policy, and agree to pay the amount of \$ \_\_\_\_\_ prior to the commencement of the said work.

Date of Authorization: \_\_\_\_\_  
(Day) (Month) (Year)

Payment Made: \$ \_\_\_\_\_ Municipal Employee Signature: \_\_\_\_\_

\_\_\_\_\_  
Signature of Land Owner

\_\_\_\_\_  
Signature of Applicant

**PART IV** (to be completed by the Rural Municipality of Rockwood after Part III has been completed):

DATE & TIME APPLICANT SCHEDULED OPEN INSPECTION: \_\_\_\_\_ at \_\_\_\_\_

OPEN INSPECTION COMPLETED:  APPROVED \_\_\_\_\_  DENIED \_\_\_\_\_  
Date Date

DATE & TIME APPLICANT SCHEDULED FINAL INSPECTION: \_\_\_\_\_ at \_\_\_\_\_

DATE FINAL INSPECTION COMPLETED: \_\_\_\_\_

APPROVED \_\_\_\_\_  
Date

DENIED \_\_\_\_\_  
Date

Municipal Employee: \_\_\_\_\_  
(Name & Position)

**\*\* NOTE \*\***

**A minimum 24 Hour Notice is required prior to Final Inspection**

**Applicants to call the RM of Rockwood Administration Office at 204-467-2272**

Deposit Refund Date: \_\_\_\_\_  
(Day) (Month) (Year)

Municipal Employee Signature: \_\_\_\_\_